

January 12, 2016

The Regular Meeting of the Housing Authority of the Town of Springfield was held at the Huber Building at 8:00 A.M.

(A) Roll Call: Present were Mr. Peter Andrews, Mr. Richard McInerney, Mr. Gerald Mittica, Mr. Richard Cummings, and Ms. Carol Cole.

(B) Minutes: The minutes from the December 8, 2015 regular meeting were approved.

(C) Financial Report: The financial report will be mailed when it is ready.

(D) Old Business:

- (1) RAD Application Update – The conversion to the RAD program has been placed on hold as HUD could not close this deal by 12/31/15. It appears that HUD will not be able to review all the materials submitted until March or April of 2016. This would mean that the SHA would have to wait to convert its public housing units until the end of September 2016.
- (2) Woolson Block – Housing Vermont have spoken to the owners about the written offer for the Woolson Block. The owners asked HV to send them a written option for consideration. Bill will check with HV on where things stand and report back to the Board.
- (3) SHA Loan Program – Nothing new to report.
- (4) Smoking Policy – Bill will have the written policy that the Board approved at its November Meeting available for final approval at its February.
- (5) Other Business – No other old business was presented.

(E) New Business:

- (1) Request for Donations – The Board agreed to send Meals on Wheels \$200.00.
- (2) Management of another Housing Authority – A proposal for management of the Claremont Housing Authority was sent to the Chair of that Board. She indicated that the amount listed in the proposal was too high and that the CHA might reconsider if the amount were less. They were asked them what amount would work for them. As of this morning, we have not heard back from the CHA.
- (3) Review and Approval of the Audit – A motion was made by Carol Cole to accept the FYE 9/30/15 audit as presented. This motion was seconded by Richard McInerney and passed by a unanimous voice vote.

(4) Other Business – (a) The six unit property on 22 High Street will need some work to bring it up to SHA standards. The plan for this building would be to start the Youth in Transition program on a small scale. Bill will be meeting with HCRS tomorrow to go over the details. Bill has met with each one of the current tenants. Two of them are fine but we will have some issues with the third one. (b) Bill told the Board that we are now bed bug free at the Huber Building. (c) The Section 8 payment standards for the three and four bedroom units will have to increase to \$1278 and \$1504 respectively to be within HUD guidelines. A motion was made by Gerry Mittica to increase those two payment standards. This motion was seconded by Carol Cole and passed by a unanimous voice vote. (d) No other new business was discussed.

(F) Adjournment: The meeting adjourned at 8:35 A.M. The next meeting will be held February 9, 2016 at the Whitcomb Building.

Respectfully submitted,



William F. Morlock III  
Secretary to the Board &  
Executive Director



Peter Andrews  
Chairman  
Springfield Housing Authority