

**TOWN OF SPRINGFIELD
BOARD OF SELECTMEN
SPECIAL BOARD MEETING
MONDAY, JANUARY 19, 2015 – IMMEDIATELY FOLLOWING THE PUBLIC HEARING
SELECTMEN'S HALL – 96 MAIN STREET – THIRD FLOOR
SPRINGFIELD, VERMONT**

Minutes

Selectboard Members Present: David Yesman, George McNaughton, Chairman Kristi Morris, Vice-Chairman Stephanie Thompson, and Peter MacGillivray.

Also Present: Town Manager, Tom Yennerell, Comptroller, Jeff Mobus, Town Clerk, Barbara Courchesne, Administrative Officer, William Kearns, Fire Chief, Russell Thompson, Deputy Fire Chief, Scott Richardson, Police Chief, Douglas Johnston, Police Lt., Mark Fountain, Sr. Center Director, Terri Emerson, Parks & Rec Director, Andy Bladyka, Public Works Director, Jeff Strong, and Library Director, Russell Moore.

Budget Advisory Committee Present: Chairman, Everett Hammond, Terri Benton, Gay Mobus, Walter Martone, Tina Rushton, Hugh Putnam, Marilyn Thompson, and Ritva Burton. Vice-Chairman, Michael Knoras and James Soucy were Absent.

A. BUDGET DISCUSSION AND ACTION TO FINALIZE BUDGET:

The Special Board of Selectmen meeting started at 8:40 PM. Chairman, Kristi Morris, asked for Roll Call. All members of the Selectboard were in attendance.

MOTION: George McNaughton moved to decrease the Fire/Ambulance Equipment Fund by \$40,000.00, leaving a zero balance.

Seconded by David Yesman

Vote: 3 Yes (G. McNaughton, David Yesman, and Peter MacGillivray)

2 No (Chairman, Kristi Morris, and Vice-Chairman, Stephanie Thompson)

MOTION PASSED

David Yesman questioned the \$90,000.00 quote for the repairs to the Community Center. He thought there was \$80,000.00 in Reserve somewhere. Town Manager Yennerell explained there is \$84,000.00 in a Reserve Fund, but is not allocated for the Community Center. The scenarios of using the funds were discussed at the Budget Workshop of January 7th, in which he was disappointed to find out as well. Town Manager Yennerell thought there was a possibility of using a little bit of the funds, but doesn't want to jeopardize major Maintenance of the Town Pool if needed and replacing a Truck. Parks & Recreation Director Bladyka inquired if the funds in the Reserve Fund could be used for something else or is there something in the Town Charter saying something different. He stated if the funds in the Reserve Fund could be used for the Repairs of the Community Center he feels it would be the responsible and helpful to use \$20,000.00 to \$30,000.00 of the funds, but still keep funds available for the purposes the Reserve Fund is designated for.

Comptroller Mobus interjected that the Board of Selectmen has the authority to decide how the Reserve Fund may be used.

Town Manager Yennerell questioned the plumbing in the Filter House at the Town Pool. Parks & Recreation Director Bladyka said he would like to leave \$55,000.00 the Parks & Recreation Reserve Fund for a Truck and Filter System. That means \$29,000.00 could be allocated from the Reserve Fund.

MOTION: David Yesman moved to change the Community Center Repairs from \$90,000.00 to \$60,000.00 and use \$30,000.00 from the Reserve Fund to cover repairs.

Seconded by Stephanie Thompson

George McNaughton commented Park Street School was not going anywhere and the Community Center needs repairs. BAC Chairman, Everett Hammond asked Town Manager, Tom Yennerell, if the \$90,000.00 was a good number. Town Manager Yennerell commented the Community Center Project has been seen by two, (2), Contractors. Unfortunately, the proposals varied quite a bit. At this point, the pricing is for budget purposes. Peter MacGillivray also pointed out, it is imperative to keep funds in the budget for the younger people in town.

Parks & Recreation Director, Andy Bladyka, wanted to share some facts about the Park Street School. There have been suggestions and comments made that the Town's Parks & Recreation and Senior Center should be moved to the Park Street School building. Director Bladyka and Town Manager Yennerell have toured the school with the Physical Plant Director, John Fitzpatrick. From their meeting they learned the School District spent \$116,000.00 on heating last year. The Parks & Recreation and Senior Center spent \$13,500.00 on heating last year. Director Fitzpatrick also shared the School District is looking at approximately \$175,000.00 to replace the Boiler. He stated the boiler is on its last leg.

John Follett, resident, inquired if the money spent for repairs at the Community Center would get the Ceramic Room opened again. He was informed it would.

Vote: 5 Yes, unanimously passed.
MOTION PASSED

MOTION: Vice-Chairman, Stephanie Thompson, moved to increase the Road Program contribution by \$300,000.00 instead of the proposed \$260,000.00.
Seconded by Peter MacGillivray

A short discussion took place between the Selectboard Members. David Yesman wanted know what P.W. Director Strong's opinion was. P.W. Director Strong commented he has sat at the meetings over the last two years thinking the Town was going to rebuild Pleasant Valley Road and now it is being proposed to put that money into Valley Street Sidewalks. He stated he really didn't know what side is up. He also stated the Town needs to maintain the funding in the Paving and the Reconstruction Funds at the level the RSMS calls for. If we keep the funding at \$600,000.00 along with the funding for Pleasant Valley Road we could do the first year of the RSMS. The Pleasant Valley Road would be reallocated, as the Town Manager said, in 2019. Mr. Strong would support the motion on the floor, if it gets the total of \$600,000.00.

George McNaughton asked P.W. Director Strong what he would cut; Equipment or Paving. P.W. Director Strong's response was the Town needs Equipment.

Town Manger Yennerell stated the RSMS may not be able to be funded. Maybe an Article would be necessary. The RSMS was a study put together to form a plan. One possibility is not to fund \$600,000.00 this year. Town Manager Yennerell proposed the Road Construction Program be funded with \$210,000.00 and reduce the Paving and Road Reconstruction to \$500,000.00; same as last year. The Town Manager stated he was looking for 3%; we need to be looking at the big numbers.

Vote: 1 Yes (Vice Chairman, Stephanie Thompson)
4 No (Chairman, Kristi Morris, David Yesman, George McNaughton, and Peter MacGillivray)
MOTION FAILED

MOTION: George McNaughton moved to increase the \$260,000.00 to \$350,000.00 for the Road Program.
NO SECOND
MOTION FAILED

David Yesman stated he supports the recommendations of the Town Manager.

MOTION: David Yesman moved change the funds from \$310,000.00 to \$210,000.00 for Road Reconstruction and Paving.

A discussion pursed over how much funds were reserved for the Pleasant Valley Road Construction. Comptroller Mobus informed the group \$125,000.00 was carried over from last year, currently we have \$341,000.00 this year; making a total of \$466,000.00. Chairman Morris pointed out currently the proposed funding is \$260,000.00 for the Road Program and \$50,000.00 for the Road Reconstruction Program. Peter MacGillivray wanted to stay with the current funding.

NO SECOND
MOTION FAILED

MOTION: Vice Chairman, Stephanie moved to fund the Building Energy Conservation Fund for the Library with \$10,000.00 instead of the proposed \$15,500.00.
Seconded by Peter MacGillivray

A short discussion pursued between the Board of Selectmen and Library Director, Russell Moore.

Vote: 5 Yes, unanimously passed
MOTION PASSED

George McNaughton asked for more clarification from the Town Manager on his proposal to reduce capital line items on the \$260,000.00 and \$50,000.00, which brings the budget down to a 3.59% increase. Town Manager Yennerell confirmed that was right. Mr. McNaughton went on to say \$40,000.00 was cut from Public Works, cut an additional \$75,000.00 so what would the percentage be now? Comptroller Mobus stated that was a 2.70% increase; for a dollar amount of \$8,780,931.00.

Operating Budget:	\$10,255,571.00
Capitals	\$ 510,490.00
Gross Appropriations	\$10,766,061.00
Revenues Other than Taxes:	(\$ 1,985,130.00)
	\$ 8,780,931.00

MOTION: David Yesman moved to adopt the Total Gross Appropriations of \$10,766,061.00 for 2015 – 2016 Budget.
Seconded by Vice-Chairman, Stephanie Thompson
Vote: 5 Yes, unanimously passed
MOTION PASSED

MOTION: George McNaughton moved to adopt \$8,780,931.00 the amount to be raised by Taxes, which is a 2.70 increase.
Seconded by: Vice-Chairman, Stephanie Thompson

There was a brief discussion of when proposed Articles would be placed on the warrant. Town Manager Yennerell said they would be discussed at the Regular Board of Selectmen meeting on Monday, January 26, 2015.

Vote: 5 Yes, unanimously passed
MOTION PASSED

Town Clerk, Barbara Courchesne, reminded the Selectmen there were a couple of other motions needed.

MOTION: David Yesman moved to have the Town Clerk include an Article on the Warrant as follows: For the Town of Springfield to pay a sum of \$500.00 to each Selectboard Member for efforts whiling serving the Town.
Seconded by Vice-Chairman, Stephanie Thompson
Vote: 5 Yes, unanimously passed
MOTION PASSED

MOTION: David Yesman moved to have the Town Clerk include an Article on the Warrant as follows: For the Town of Springfield to pay a sum of \$50.00 per meeting for the Town Moderator for the ensuing year.
Seconded by Peter MacGillivray
Vote: 5 Yes, unanimously passed
MOTION PASSED

Town Clerk Courchesne stated the following Article is always on the Warrant, but it is not necessary for the Board of Selectmen to take action on tonight. This Article is a floor vote at the Town Meeting.

Article 6: Shall the Town authorize the Board of Selectmen to expend such grant monies, gifts, or bequests which may be received by the Town of Springfield in accordance with the terms of said grants, gifts, or bequests?

B. ADJOURNMENT:

MOTION: David Yesman moved to adjourn the Special Board of Selectmen Meeting a 9:45 PM.
Seconded by Vice Chairman, Stephanie Thompson
Vote: 5 Yes, unanimously passed
MOTION PASSED

David Yesman publicly thanked the Members of the Budget Advisory Committee. This sentiment was also echoed by the other Board of Selectmen, the Town Manager, and Department Heads.

Submitted by:

Donna M. Hall

Donna M. Hall,
Recording Secretary

**BUDGET SUMMARY
FISCAL 2015-2016**

OPERATING BUDGETS	12-13 Expended	13-14 Expended	14-15 Budget	15-16 Budget	Diff. From 14-15
ADMINISTRATION	\$ 682,888	\$ 703,646	\$ 752,470	\$ 795,550	\$ 43,080
POLICE	1,631,420	1,677,729	1,775,469	1,844,276	\$ 68,807
FIRE/AMBULANCE	1,185,579	1,215,320	1,208,856	1,195,131	\$ (13,725)
PUBLIC WORKS	1,832,298	2,305,913	2,228,488	2,314,726	\$ 86,238
PARKS & RECREA	271,387	274,110	279,847	286,254	\$ 6,407
SENIORS	48,779	48,672	49,107	51,623	\$ 2,516
LIBRARY	478,030	492,559	495,732	516,802	\$ 21,070
FIXED	2,912,392	2,941,575	2,980,702	3,115,209	\$ 134,507
REIMBURSABLE	136,216	139,472	134,000	136,000	\$ 2,000
TOTAL OPERATING	\$ 9,178,989	\$ 9,798,996	\$ 9,904,671	\$ 10,255,571	\$ 350,900
TOTAL CAPITAL BUDGET	\$ 862,700	\$ 625,445	\$ 840,350	\$ 510,490	\$ (329,860)
GRAND TOTAL GROSS APPROPRIATION BUDGET	\$ 10,041,689	\$ 10,424,441	\$ 10,745,021	\$ 10,766,061	\$ 21,040

BUDGET AND TAX COMPARISON

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016 APPROVED
Operating Budget	9,026,099	9,226,315	9,192,912	9,664,323	9,904,671	10,255,571
Capital Budget	545,200	1,248,500	862,700	625,445	840,350	510,490
Sub-Total	9,571,299	10,474,815	10,055,612	10,289,768	10,745,021	10,766,061
Other Revenue	(1,989,750)	(2,602,950)	(1,986,950)	(1,973,600)	(2,195,530)	(1,985,130)
To be raised tax	7,581,549	7,871,865	8,068,662	8,316,168	8,549,491	8,780,931

To be raised by taxes:

		Difference	% Difference	
2009/2010	2010/2011			
7,522,494	7,581,549	59,055	0.79%	
2010/2011	2011/2012			
7,581,549	7,871,865	290,316	3.83%	
2011/2012	2012/20013			
7,871,865	8,068,662	196,797	2.50%	
2012/2013	2013/2014			
8,068,662	8,316,168	247,506	3.07%	
2013/2014	2014/2015			
8,316,168	8,549,491	233,323	2.81%	
2014/2015	2015/2016			
8,549,491	9,071,431	521,940	6.10%	CURRENT BUDGET WITH 760,990 IN CAPITAL
				CURRENT BUDGET WITH 660,990 IN CAPITAL
8,549,491	8,971,431	421,940	4.94%	
				CURRENT BUDGET WITH 545,990 IN CAPITAL
8,549,491	8,780,931	231,440	2.71%	APPROVED
				CURRENT BUDGET WITH 515,534 IN CAPITAL
8,549,491	8,805,975	256,484	3.00%	
				CURRENT BUDGET WITH 460,990 IN CAPITAL
8,549,491	8,771,431	221,940	2.60%	

Affect of the additional \$191,000 in new bond payments (included above):

191000	2.23%
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**Town of Springfield
2015-2016 Capital Requests**

	Requested Amount	Exp. Prev. Encumbered	Exp. Prev. Reserved	Add'l included in FY16 Budget
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General/Administration

Technology Reserve	\$ 2,500		\$ 26,158	
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Public Works

Road Program	\$ 260,000			
Road Reconstruction	\$ 50,000			
Sidewalk Program	\$ 7,500			
Bridge Program	\$ 50,000	\$ 171,649		
Equipment	moved to below			
Woolson/Slack Stormwater				
Valley/Snide Stormwater				
Bailey/Holt Stormwater				

Police

Data Driven Policing				
Downtown Cameras	\$ 25,000			
Car Camera Replacement	\$ 40,090			

Parks and Rec

Pool Deck Repairs	\$ 2,400			
Community Center Repairs	\$ 60,000			trf 30,000 reserve

Library

Replace Lighting	\$ 10,000			
Motion Detection	\$ 3,000			

Total \$	510,490		Affects tax rate	
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Fire/Ambulance

Used Rescue Truck	\$ -		\$ 52,433	\$ -
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Public Works Equipment

Equipment	\$ 535,000	\$ 288,568	\$ 21,012	\$ 315,000.00
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Note: The carry over for equipment is based on the current expectation that only a dump truck/plow package will be purchased in FY15. If other expenses are incurred, this number could change.

Total \$ 625,000 Does not affect tax

Reserve Funds:

	currently	14/15 add	14/15 exp	expected balance to be carried
Fire Reserve	\$ 158,776	\$ 50,000		\$208,776
Ambulance Reserve	\$ 191,740	\$ 40,000	\$ 179,307	\$52,433
Parks and Rec Reserve	\$ 93,621	\$ 5,000	\$ 13,697	\$84,924
Weathersfield Dam Reserve	\$ 147,167			\$147,167
Reappraisal	\$ 221,193	\$ 33,000		\$254,193
Retaining Walls	\$ 161,976			\$161,976