

*Town of Springfield - Board of Civil Authority*

*Organizational Meeting*

*Selectmen's Hall - 96 Main Street - Third Floor*

*Monday, February 9, 2015, 5:30pm Minutes*

Justice of the Peace Members Present:

Franklin A. Poole  
Kathleen Stankevich  
Ernest Lamphere  
Michael J. Knoras  
Warren Cross  
Mark Greenvall  
Stephen J. Matush  
Kelly Stettner  
Peter Andrews  
David A. Yesman  
Eugene Guy  
Peter E. MacGillivray

Selectperson Members Present:

Kristi Morris  
George McNaughton

Others:

Barbara A. Courchesne, Town Clerk  
Maxine M. Aldrich, Assistant Town Clerk

**1. Call to Order**

The meeting was called to order at 5:31pm by Barbara A. Courchesne, Town Clerk.

**2. Additions/Deletions to Agenda**

None.

**3. Oath of Allegiance and Oath of Office for Justices of the Peace**

The Town Clerk issued the Oath of Allegiance and the Oath of Office to the newly elected Justices of the Peace. The Clerk gave instructions to send in Notary

Applications and advised Justices of the Peace are notaries for a two-year term, ex-officio status, and cannot charge for their services. The Clerk also referred to the Justice of the Peace information resource list, printed books are no longer available, everything is available online, and the Justices of the Peace can request help, if needed, to print information.

**4. Nomination and Election of Chairperson and Vice-Chairperson**

The Town Clerk opened the nominations for Chairperson. Michael Knoras nominated Ernest Lamphere to serve as Chairperson for the two-year term. Peter MacGillivray seconded the nomination. There were no further nominations. David Yesman moved to cease nominations, which was seconded by Franklin Poole. The motion to appoint Mr. Lamphere as Chairperson was voted and passed unanimously.

The Chair then opened the nominations for Vice-Chairperson. Mr. Lamphere nominated Franklin Poole to serve as Vice-Chairperson for the two-year term. Warren Cross seconded the nomination. There were no further nominations. David Yesman moved to cease nominations, which was seconded by Kristy Morris. The motion to appoint Mr. Poole as Vice-Chairperson was voted and passed unanimously.

**5. Set polling hours and location for all 2015 elections**

Barbara Courchesne moved that the polling hours be set for 8:00am to 7:00pm and the location for the polls be at Riverside Middle School for all elections for the 2015 year. Motion seconded by David Yesman. No discussion. Motion passed unanimously.

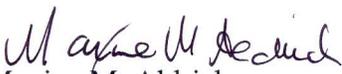
**6. Request for Clerk to send Challenge letters on behalf of BCA**

Kristi Morris moved to authorize the town clerk to send out challenge letters on behalf of the Board of Civil Authority. Motion seconded by Michael Knoras. No discussion. Motion passed unanimously.

**7. Adjournment**

Michael Knoras moved to adjourn. Motion seconded by David Yesman. No discussion. Motion passed unanimously. Meeting was adjourned at 5:44pm.

Respectfully submitted,

  
Maxine M. Aldrich  
Assistant Town Clerk