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July 8, 2014

OFFICE OF THE MANAGER

The Regular Meeting of the Housing Authority of the Town of Springfield was held at the Huber Building at 8:00 A.M.

- (A) Roll Call: Present were Mr. Peter Andrews, Mr. Richard McInerney, Mr. Gerald Mittica, Ms. Sherry Hatt, and Mr. Frank Poole.
- (B) Minutes: The minutes from the June 10, 2014 regular meeting were approved.
- (C) Financial Report: The financial report will be mailed once it has been completed.
- (D) Old Business:
- (1) Ellis Building – The movie theater continues to run well. They are having a problem with a valve that controls the A/C in theater #2, but will be getting it repaired soon. We have one unit open but that will be leased up soon.
 - (2) Cooperation with other Housing Authorities – There is no further progress to report concerning this topic. It appears that the other housing authorities do not have as much interest in this venture as we do.
 - (3) 90 Main Street – Bill and Steve Greene have traded emails regarding the sale of this property. We have yet to agree on a selling price.
 - (4) Cell Towers Lease Buy-out Proposal – Two companies offered proposals to buy the cell tower leases. After a discussing the differences between the two proposals, a motion was made by Gerry Mittica to accept the proposal submitted by Crown Castle. This motion was seconded by Frank Poole and passed by a unanimous voice vote. Bill was instructed to sign the letter of intent and perform the necessary due diligence required in this letter.
 - (5) Other Business – (a) No other old business was presented.
- (E) New Business:
- (1) Request for Donations – The Board approved sending a team to the Hacker's golf tournament, which supports the Chamber of Commerce. The Board approved sending \$150 to SOM for support of Moonlight Madness event.
 - (2) Staff Changes – Robin McNamara, the SASH coordinator, will be leaving her position on 7/11/14. She has accepted another job with the VNA. She was one of the top SASH coordinators in the State and will be greatly missed. We have one really good prospect for this position.

- (3) SHA purchase of 25 Summit Ave. – The Board agreed that the SHA should purchase the house at 25 Summit Avenue from the SHU. Bill will get SHU's approval for this deal and bring it back to the SHA Board for a final vote.
- (4) 7/14/14 meeting with Select Board – George McNaughton, a select board member, asked Bill to be present at the July meeting.
- (5) Other Business – (a) The Town's tax sale of properties will be held on 8/7/14. Bill will plan on attending as there are a couple of properties have some interest to the SHA. (b) Youth Services in Brattleboro have a program called "Youth in Transition". This program might have some value to this community and Bill wanted to explore the possibilities of starting this program here. The Board gave Bill the "green light" for further exploration. (c) No other new business was discussed.
- (F) Adjournment: The meeting adjourned at 9:16 A.M. The next meeting will be held August 12, 2014 at the Whitcomb Building.

Respectfully submitted,



William F. Morlock III
Secretary to the Board &
Executive Director



Peter Andrews
Chairman
Springfield Housing Authority