

Town of Springfield
Library Board of Trustees
February 11, 2015

Present: Russ Moore Director, Kevin Coen Chair, Kerstin Burlingame, Sandra Richardson, Patricia Magrosky, Guest Josie Hingston.

Kevin called the meeting to order 6:35pm

Additions to the Agenda:

There were no additions to the agenda.

Public comments:

Sandra shared a concern from a patron about folks sleeping in the library. Russ explained that he hasn't seen this often. There have been a few times that a patron may shut his eyes, as the library is warm and quiet.

Minutes from January 13, 2015: Patricia's last name "McGrosky" should be Magrosky. "Matt" goes by Matthew. *Old Business:* change "David" to patron. Patricia moved to accept the minutes as amended; Kerstin seconded. The Board accepted the minutes.

Old Business:

Directors Evaluation -The board went over the evaluation. The trustees talked about the criteria ensuring that there is a staff liaison to the friends. This is going to be taken out of the evaluation.

Geek the Library Campaign-Push Out Timeline: Kevin suggested getting on the agenda for the Friends annual meeting, just to get the campaign out. Russ suggested the campaign could be launched during April 12th-18th, which is National Library Week. The following week is spring break, and the library could host activities for children and families. Patricia mentioned sending out a flyer to the schools for the spring break. Cheryl usually has 3 days of programs during vacations. Kevin is going to see if the Great Hall is available for Thursday the 16th, with Tuesday the 14th as a backup date. The Board is going to break up into 3 groups and plan this event: Geek Recruitment- Kevin and Patricia; Advertising/marketing -Kerstin and Josie; Facilities/set-up/food- Russ and Sandra. All groups will set up times to get together.

Budget: The lighting Capital project has been reduced to \$10,000 and changed to Energy Savings. .

FOSTL Liaison Report: FOSTL Board proposed revisions to their by-laws, talked about what to spend money on, and how much money to spend. Money was put aside for possible legal fees. They are an inactive non-profit corporation now, looking at changing to active status. The Annual Meeting is April 1, 2015, with performer Adam Boyce. The book sale will be held for two days at the Armory, possibly Friday and Saturday, July 17th and 18th. The Friends received a donation for \$700.00 to be spent on books.

Directors Report: Ice damage caused lots of leaks in the children's room. The Town manager gave approval for Russ to hire Jancewicz roofing to clear off the ice. The leaking has stopped. The Town Manager was in the library at 7AM to see that the job was getting done. The energy audit has begun. The building seems to be settling, possibly due to earthquakes. Catamount has a new member, West Rutland. Guilford has sent in an application as well as Randolph.

Table the New Business

Next Meeting Date and Adjournment:

Next meeting is March 9, 2015 at 6:30 PM. Meeting was adjourned at 8:05 PM.