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MINUTES  
BOARD OF DIRECTORS MEETING  
September 8, 2016 at 4 p.m.  
Hartness House Inn

OFFICE OF THE MANAGER

President Tom Heron called the meeting to order at 4 p.m. In attendance: Executive Director Carol Lighthall, Tom Heron, Mary Perry, Sandy MacGillivray, Buddy Dexter, Carolyn Lane, Bonny Andrews, Carol Eramo, Dan Gurney, Heather Hartford, Barbara Sanderson, Jeff Taft-Dick, Alan Woodbury, Mark Blanchard, Caitlin Christiana, Jason Rasmussen, Stephanie Thompson, Walter Martone.

Minutes of the August 18, 2016 were approved.

Financial Review – Brief report; Buddy and Carol are reconciling financials

**Committee Reports**

Design Report – The street lights have all been repainted! It was a three-step process with numerous volunteers under the direction of Alan Woodbury and Lew Baldvins. There has been no progress on the post office building. The Community House has new doors. There has been discussion of public art with a community member who has come forward with ideas. The bikes will be stored for the winter.

Promotion – Buddy and Tom reported on the success of the Market Madness Street Fair. We will begin planning for the holiday program soon. JoAnne Bohen has agreed to help again this year; there is no chairperson as yet.

Economic Development – Downtown brochures have been distributed, including to visitor centers. Carol and Jason discussed the Strong Communities Grant. Carol updated us on co-working and maker spaces, arts & crafts space, and downtown business recruitment.

**Old/New Business**

Partner Updates – Caitlin reported that the Chamber of Commerce is very busy with planning for the Apple Festival, which will take place on October 8<sup>th</sup> at Riverside. Heather announced a new tenant in the Jones building as well as updates on the former Bryant and J&L buildings. Walter Martone discussed upcoming building ordinances. Jason presented an update on the Toonerville Trail bike path extension.

**Other Business**

Sandy reported that membership is up to \$6,000 with 70 members. Advertising for the new executive director position is in place. Expressions of appreciation were given to Carol for her seven years as our executive director.

**Date for Next Meeting:** Thursday, October 20 at noon. Location TBD.

**Adjournment**

The meeting was adjourned at 5 p.m., when we moved to a farewell reception for Carol Lighthall, who has been named the new executive director of Community Capital of Vermont.