

Springfield Regional Development Corporation  
Meeting Minutes  
August 25, 2015  
8:00 am

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OFFICE OF THE MANAGER

**Present:** Patti Putnam, Bill Dakin, Bob Kendall, John Tansey, Kristi Morris, Paul Kowalski, and Bob Flint.

**Absent:** Doug Gurney, Mark Tanny, Jason Thom, Sam Coleman, and Tom Kennedy.

The meeting was called to order by Patti Putnam at 8:04 am.

1. **Review of Minutes for July meeting:** John Tansey stated that he was not present at the June meeting, correction noted. Motion made by Bill Dakin to accept the minutes with that correction, seconded by Bob Kendall. So moved.
2. **June Financials:** Bob stated that Cynthia is working on the end of the year compilation and would be back Wednesday to finish up. He said that has been the priority and we did not get the monthly financials completed. He indicated the first DED payment for FY16 arrived yesterday.
3. **Director's Report:** Bob said that he would be attending the National EPA Conference next week in Chicago. Patti Putnam inquired about the Annual Meeting. Bob replied that he has an invitation in to Governor Shumlin, to attend as the guest speaker, but has yet to hear back with a specific date.
4. **Old Business:**
  - a. **J & L 1 Update:** Bob said that at the recent press event in Brattleboro, it was announced that J & L was selected for the BERA (Brownfield Economic Revitalization Agency) Program. He said that this is beneficial as all state agencies collaborate in getting brownfield redevelopment properties completed quicker, more efficiently, and at a lower cost. Obtaining permits will be a much easier process as a BERA member. A BERA team meeting will be held here in September.
    1. **EPA Grant Activities:** While work was being done in cleaning up the former grinding swarf area behind J&L1, new oil in the soil was discovered. We are waiting for additional sampling data to determine whether there are PCB complications that would set the cleanup back further.
  - b. **Jones Center Status:** Bob and Heather have been working with some prospects for space, but nothing is imminent.

He also updated the Board on sampling work that's being done on the north end of the property, related to one of the plumes coming under Clinton Street from Bryants as well as lingering issues on the site. We are trying to get a SMAC (Site Management Activities Completed) from DEC on the property.
  - c. **Bryants Building:**
    1. **CAP:** Corrective action plan for the ends of the building are still being drafted.
    2. **Leased Space:** As of August 1, 2015, Imerys Talc began leasing space to house heavy mining equipment for their construction project in Ludlow that will begin in the summer of 2016. The Gurney crew has done a great job, as has HB Energy in

getting everything prepped and ready in a short period of time. The site has electricity, but no heat. All Seasons is constructing a partition wall and door so that portion is cut off and secure from the rest of the building.

3. **Bank Account:** A motion was made by John Tansey to open a dedicated checking account for Bryants at River Valley Credit Union, with Doug Gurney, Bill Dakin and Bob Flint as signers. Motion seconded by Bob Kendall. So moved.
- d. **CDBG- DR2:** Paul reported that he is working hard on distributing the remaining funds. There are 10 weeks left to use the grant monies. The Chester Rod and Gun Club is right now one of the most complex situations to rectify. Their property will need river stabilization, as a large piece was washed away by Tropical Storm Irene. They will need permits from more than one agency, which takes time, and at this point time is of the essence. He said the few remaining projects are falling into place.

5. **Other Business:**

a. **Regional Educational Facilities:**

1. **VTC Discussion:** Bob said that he would be meeting soon with Dan Smith, President of VTC. Dan would like to speak with each RDC in the state informing the Boards on a new program for manufacturing that they hope to implement. Bob will also discuss with Dan the idea of VTC expanding their programming in this area.

b. **Economic Development District:**

1. **CEDS Update Progress:** Bob said that the CEDS draft has been distributed around the region, for comment, and would be submitted to EDA in September.
2. **FY16 EDD Grant:** The FY16 grant for the EDD is going through the EDA review process and we are awaiting final approval.

c. **CRDC Discussion:** Nothing new to report.

**Other Business:** John and Bob spoke about the joint Windsor/VDTM marketing program in Windsor was featured on the front page of today's Eagle Times.

Bob also said that the Exit 7 Park & Ride would be reopening on August 31<sup>st</sup>, so we will move forward with canceling the extra insurance on that property.

**Executive Session:** A motion was made to go into Executive Session at 8:26 am by Bob Kendall, seconded by Bill Dakin. So moved.

A motion to come out of Executive Session at 8:55 am was made by Bob Kendall, seconded by Bill Dakin. So moved.

Patti Putnam adjourned the meeting at 8:56 am.

Respectfully Submitted,

Sandy Clifford

NEXT MEETING: Tuesday, September 22, 2015