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OFFICE OF THE MANAGER

March 10, 2015

The Regular Meeting of the Housing Authority of the Town of Springfield was held at the Huber Building at 8:00 A.M.

(A) Roll Call: Present were Mr. Peter Andrews, Mr. Richard McInerney, and Mr. Gerald Mittica. Guest: Robert Dunham

(B) Minutes: The minutes from the February 10, 2015 regular meeting were approved.

(C) Financial Report: The financial report will be mailed.

(D) Old Business:

(1) Ellis Building – The project continues to run well. We have one unit open, but have a good possibility for that unit. We will have another unit open in the next month or two as we are evicting a tenant for continued lease violations. The movie theater operators indicated that the theater has been doing nicely and continues to operate in the black.

(2) 90 Main Street – Bill shared with the Board Steve Greene's letter concerning the purchase of this property by SHU and SHA. After a short discussion about this letter, the Board instructed Bill to keep our offer \$200,000 for the house and parking lot with no written agreements regarding parking.

(3) Executive Director's Job Description – The Board tabled this action until the next meeting.

(4) Woolson Block – The appraisal for the Woolson Block has been ordered. We will probably have it in hand by the middle of April.

(5) State Inspection of Westview - The State Fire Prevention people inspected Westview on 2/23/15. The inspection went very well with only a couple of minor violations.

(6) Other Business – (a) No other old business was presented.

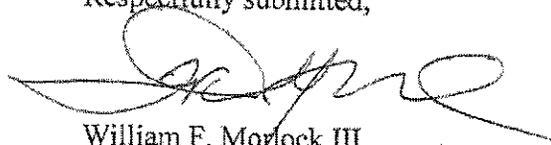
(E) New Business:

(1) Request for Donations – Request from the Springfield Community Players was approved at \$100.

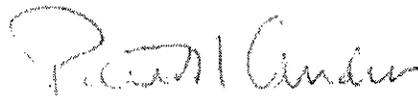
(2) PHAS Score – The SHA received a 94% for its 2014 PHAS. This means the SHA continues to be a high performer per HUD guidelines.

- (3) Approval of the 2015 Capital Fund Plan – HUD awarded the SHA a grant of \$157,708.00 to meet the capital needs in its public housing developments. A motion was made by Gerry Mittica to accept this grant and spend it on the plan presented. This motion was seconded by Richard McInerney and passed by a unanimous voice vote.
- (4) Five-year Plan Update – A draft of an updated five-year plan was reviewed by the Board. A suggestion was made to improve Goal #4, which will be done. This plan will be reviewed by the tenants and resubmitted to the Board for further improvements. It must be submitted to HUD by mid-July.
- (5) RAD Application- As of this date, the SHA has not received the Commitment to enter into Housing Assistance Payment Contracts (CHAPs) letter. Hopefully, we will have it for the Board's review at the next meeting.
- (6) Other Business – (a) No other new business was discussed.
- (F) Adjournment: The meeting adjourned at 9:16 A.M. The next meeting will be held April 14, 2015 at the Whitcomb Building. The Annual Meeting will be held at the end of the regular meeting.

Respectfully submitted,



William F. Morlock III
Secretary to the Board &
Executive Director



Peter Andrews
Chairman
Springfield Housing Authority